



**KEMENTERIAN PEKERJAAN UMUM DAN PERUMAHAN RAKYAT  
DIREKTORAT JENDERAL SUMBER DAYA AIR  
SATUAN KERJA BALAI BESAR WILAYAH SUNGAI CITANDUY  
Jl. Prof. Dr. Ir. H. Sutarni No.1 Banjar Telp (0265) 744 362, Fx (0265) 744 362 Kode Pos 46300 BANJAR - JAWA BARAT**

**ADDENDUM 1  
REQUEST FOR  
EXPRESSION OF INTEREST (REOI)**

Selection of Consultants  
for  
ENGINEERING SERVICES  
FOR  
MATENGGENG MULTIPURPOSE DAM DEVELOPMENT  
SUBPROJECT  
Under the Economic Development Cooperation Fund  
(EDCF Loan No. INA – 22)

**APPLICATION DOCUMENT**

JULY 13, 2021

**REPUBLIC OF INDONESIA**  
**MINISTRY OF PUBLIC WORKS**  
**DIRECTORATE GENERAL OF WATER RESOURCES**  
**BALAI BESAR WILAYAH SUNGAI CITANDUY**



**REQUEST FOR EXPRESSION OF INTEREST (REOI)**  
**For**  
**ENGINEERING SERVICES**  
**For Matenggeng Multipurpose Dam Development Subproject**  
**under**  
**Economic Development Cooperation Fund (EDCF) Loan No. INA-22**

1. The Government of the Republic of Indonesia (GOI) has received a loan from the Economic Development Cooperation Fund (EDCF) under Loan Agreement No. INA-22 signed on October 30, 2018, towards the cost of the Engineering Services Project (ESP) and intends to apply part of the proceeds of this loan to payments for the consulting services for Matenggeng Multipurpose Dam Development Subproject for which this invitation to bid is issued.
2. The consulting services (the Consultant) will assist the Project Implementation Unit (PIU) for Matenggeng Multipurpose Dam under the Balai Besar Wilayah Sungai (BBWS) Citanduy, DGWR (the Directorate General of Water Resources), Ministry of Public Works and Housing, the Government of Republic of Indonesia. The services will include: (a) Review the existing Feasibility Study for the Matenggeng Multipurpose Dam, (b) Prepare the Detailed Engineering Design for the dam and securing the approval of the dam design by the Ministry of Public Work and Housing through Dam Safety Commission, (c) Review the AMDAL (Environmental Impact Assessment) documents and (d) Review the LARAP (Land Acquisition and Resettlement Action Plan) documents. The period of these services is 24 (twenty-four) months with estimated input of 270,5 MMs of the international and national experts. The estimated cost for the consulting services is \$ 3,179,045 (Three Million One Hundred Seven-Nine Thousand Forty-Five Dollars).
3. The BBWS Citanduy (*Satuan Kerja*), as the employer of the Consultant (the Employer), now invites eligible consulting organizations (limited to Korean companies in Joint operation with Indonesian Companies in which nationals of Korea hold more than 50% of shares) to indicate their interest in providing the services. Interested consultant should provide information demonstrating that they have the required qualification and relevant experience to perform the services, i.e. firm's profile (including shareholder structure and description of similar projects, name of client, type of services provided and brief description of the services, name and location of projects, period of contract, starting date and completion date). The shortlisting criteria are: firms' qualification and relevant experience in related field of services to be provided during last ten years. Experience in similar climate and geography will be preferred.
4. The Korean Companies are hereby requested to fully utilize the Indonesian Companies' resources and expertise of the works under similar condition and to effectively promote the transfer of technology to Indonesian Companies as a Joint Operation.
5. Consultants may associate with other firms in the form of a joint operation or a sub-consultancy to enhance their qualifications. For the purpose of shortlisting, the qualification of sub-consultant will not be considered in the EOI evaluation. Form of association of joint operation will not be permitted to be modified after submission EOI without prior approval of the Employer.
6. The consultant selection will be based on the Quality and Cost Based Selection (QCBS) method in accordance with the Guidelines for the Employment of Consultants under the EDCF Loan.
7. Interested Korean and Indonesian consortium are required to access the electronic procurement system (SPSE) of Ministry of Public Works and Housing (MPWH) to register and to submit EOI [<http://spseicb.pu.go.id/eproc-icb/>]. Further information can be obtained at the address below during office hours from 08:00 to 16:30 (Western Indonesia Time, GMT +7).
8. Expression of interest must be submitted through the electronic procurement system (SPSE) not later than **July 22**, 2021, at 23:59 local server time.

Ministry of Public Works and Housing  
Directorate General of Water Resources

PIU for Matenggeng Dam : Citanduy River Basin Organization  
( Balai Besar Wilayah Sungai Citanduy )

Procurement Office : Procurement Agency of West Java  
( Balai Pelaksana Pemilihan Jasa Konstruksi Wilayah Jawa Barat )

Attn. : The A.1.10A Selection Committee of Procurement Agency of West Java Province

Address : Jl. L.L.R.E. Martadinata No. 119, Cihapit, Bandung Wetan, Bandung, West Java Province

Telp/Fax : (022) 20522759

Email address : bp2jkjabar@pu.go.id

Bandung, July 13, 2021  
The A.1.10A Selection Committee of  
Procurement Agency of West Java Province

**REQUEST FOR EXPRESSION OF INTEREST  
For  
ENGINEERING SERVICES  
For Matenggeng Multipurpose Dam Development Sub Project  
Under  
Economic Development Cooperation Fund (EDCF) Loan No. INA-22**

1. The Republic of Indonesia has the third Medium-Term National Development Plan (RPJMN 2015-2019) which serves as a framework for the medium term (five year) development. The main objectives of the RPJMN 2015-2019 are development of human being and community, narrowing the income gap through increased productivity and poverty reduction measures without environmental degradation. The objectives are channelled through three development dimensions: (i) human development, (ii) main sector development, and (iii) territorial and equity development.
2. Under the main sector of development dimension, (i) Food Sovereignty, (ii) Energy and Power Sovereignty, (iii) Maritime and Marine, and (iv) Tourism and Industry Development have been defined as four goals. In the RPJMN 2015-2019, Food Sovereignty is prioritized with a focus on constructing and modernizing water resources infrastructure including dams. In line with the priorities of the RPJMN 2015-2019 as stated above, the MPWH came up with its own Strategic Plan (RENSTRA 2015-2019) incorporating the ministerial target of constructing 65 new dams and protecting total 200,000 ha of inundated area of farm, urban, and maritime. MPWH stated that the Project had been incorporated in the water resources development program of the MPWH as the implementing action plan for RENSTRA 2015-2019.
3. To achieve national development priorities through the RENSTRA 2015-2019 and to minimize the obstacles that occur during the implementation, the MPWH need to prepare for technical planning including detailed design, environmental and social impact assessment as well as the land acquisition and resettlement plan for the Multipurpose Dam Development projects and River Basin Flood Management projects.
4. The Balai Besar Wilayah Sungai Citanduy, Directorate General of Water Resources, Ministry of Public Works and Housing, the Government of Republic of Indonesia, has received a loan from the Economic Development Cooperation Fund (the EDCF), to support the GOI's efforts to ensure that high-priority projects are implemented efficiently by advancing preparatory activities in a systematic manner through engineering services for the five (5) Multipurpose Dam Development projects and four (4) River Basin Flood Management projects.
5. The *Satuan Kerja*, as the employer of the Consultant (the Employer), now invites eligible consulting organizations (limited to Korean Companies in Joint operation with Indonesian Companies) to indicate their interest in providing the services.
6. Interested consultant should provide information demonstrating that they have the required qualification and relevant experience to perform the services, i.e. firm's profile (including shareholder structure and description of similar projects, name of client, type of services provided and brief description of the services, name and location of projects, period of contract, starting date and completion date). The shortlisting criteria are: firms' qualification and relevant experience in related field of services to be provided during last ten years. Experience in similar climate and geography will be preferred.
7. Consultants may associate with other firms in the form of a joint operation or a sub-consultancy to enhance their qualifications. For the purpose of shortlisting, the qualification of sub-consultant will not be considered in the EOI evaluation. Form of association of joint operation will not be permitted to be modified after submission EOI without prior approval of the Employer. The consultant selection will be based on the Quality and Cost Based Selection (QCBS) method in accordance with the Guidelines for the Employment of Consultants under the EDCF Loan.
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Bandung, July 13, 2021

The A.1.10A Selection Committee of Procurement Agency of West Java Province  
Directorate General of Construction Development  
Jl. L.L.R.E. Martadinata No. 119, Cihapit, Bandung Wetan, Bandung, West Java Province 40114  
Phone/Fax : (022) 20522759  
E-mail : bp2jkjabar@pu.go.id

**Addendum of REOI  
For  
ENGINEERING SERVICES  
Matenggeng Multipurpose Dam Development Subproject  
Under  
Economic Development Cooperation Fund (EDCF) Loan No. INA-22**

Today, Tuesday, July 13th , 2021, The A.1.10A Selection Committee of Procurement Agency of West Java Province For Matenggeng Multipurpose Dam Development Subproject, made some changes in Request for Expression of Interest document, based on to *Peraturan Menteri Pekerjaan Umum dan Perumahan Rakyat Nomor 14/PRT/M/2020, Lampiran II A. Pengadaan Jasa Konsultansi Konstruksi Badan Usaha Metode Seleksi, Prakualifikasi.*, with all the attachments, as follows:

1. Summary of REOI (submission of EOI documents deadline);
2. Stage 1 – Preliminary Screening ( Point 5 Administrative Requirements );
3. Section II – Application Forms ( Forms II : General Information )

This document is the part of the original REOI document and as long as not conflicting with the Addendum, the original document is still valid.

Bandung, date as stated above.

The A.1.10A Selection Committee of Procurement Agency of West Java  
Directorate General of Construction Development

## **SECTION I – PREQUALIFICATION CRITERIA**

Section I – Prequalification Criteria (PQC) contains all criteria and methods that the Employer will use to evaluate applications. The information to be provided in relation to each criterion and the definitions of the corresponding terms are included in the respective Application Forms.

EDCF requires bidders to be prequalified by meeting redefined, precise minimum requirements. The method entails Pass-Fail Criteria (stage 1) and Scoring System (stage 2).

The criteria adopted must relate to characteristics that are essential to ensure satisfactory execution of the contract, and must be stated in unambiguous terms. In essence, the criteria must be chosen so that only Consultants who are well qualified to carry out the contract are permitted to bid. The criteria must also be set so that they neither inhibit competition nor set a predetermined number of firms to be prequalified. All firms that meet the criteria shall be invited to bid.

An Applicant's capabilities to perform the contract/s satisfactorily are established in respect of:

### **1. Requirements for Prequalification**

Prequalification is in principle required in advance of bidding to ensure that Invitations to Bid are extended only to those who are technically and financially capable. Prequalification shall be based entirely upon the capacity of prospective Applicants to perform the particular contract satisfactorily, taking into account, their:

- a) Similar Project Experience;
- b) Experience in project with similar geographic area;
- c) Administrative requirements

Prequalification requirements according to *Peraturan Menteri Pekerjaan Umum dan Perumahan Rakyat Nomor 14/PRT/M/2020, Lampiran II A. Pengadaan Jasa Konsultansi Konstruksi Badan Usaha Metode Seleksi, Prakuifikasi*.

Forms to assist prospective Applicants to provide the required information are included with the Prequalification Documents issued to interested eligible Applicants.

Verification of the information provided by the prospective Applicants at the time of prequalification will also be done at the time of bid evaluation. Award of the contract may be denied to an Applicant/s judged to no longer have the capability or resources to successfully perform the Contract, including the case where the information provided was fraudulent or incorrect.

For this package, if the firm participating as Individual Applicant also participates as the partner of a joint Operation or if the same firm appears on more than one (1) joint Operation as partner, all of these individual applicant and joint Operations shall be disqualified in the prequalification.

### **2. Evaluation of Information submitted for Prequalification**

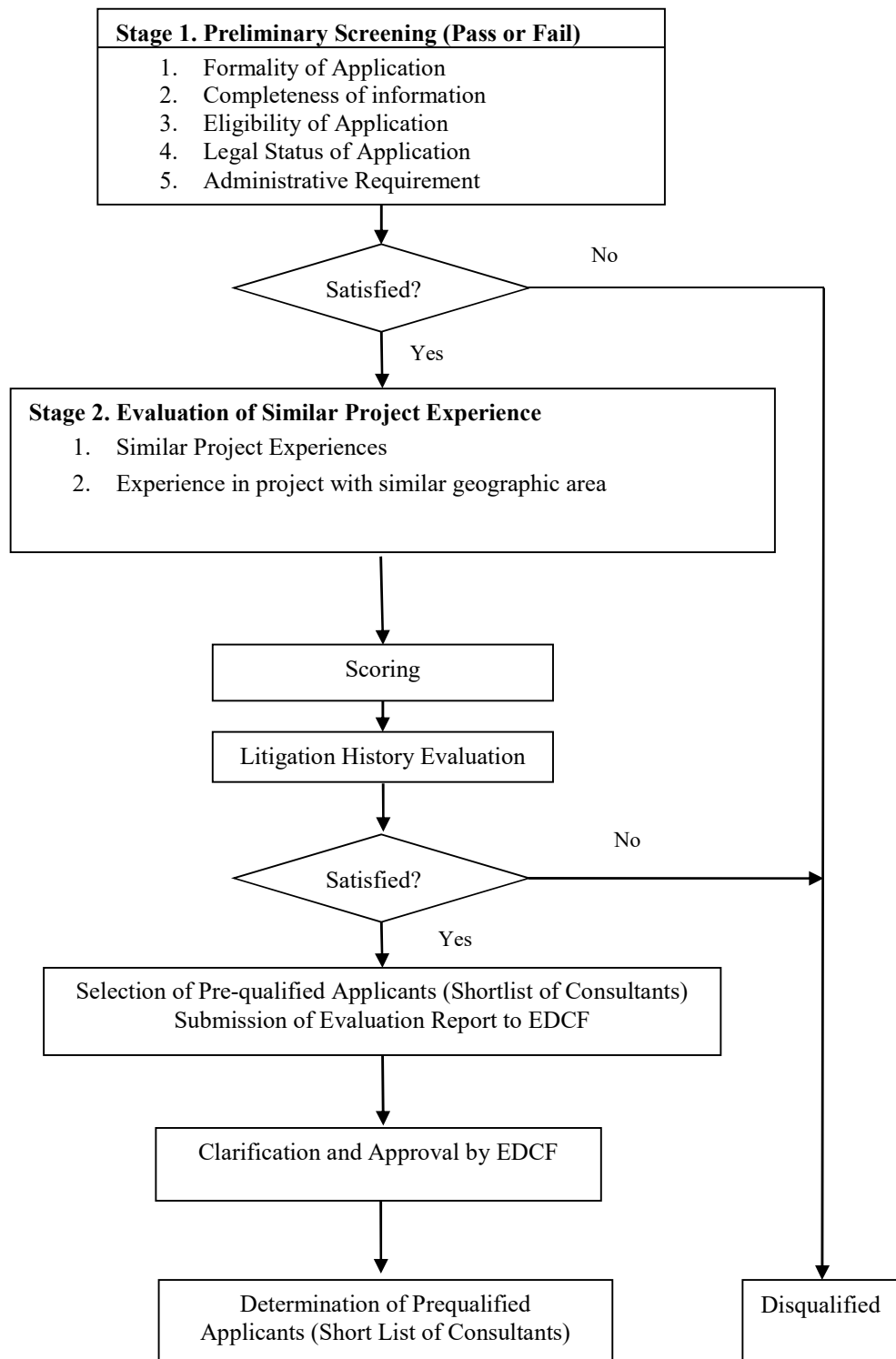
Prequalification of an Applicant consists of mainly of two (2) stages:

Stage 1 : Preliminary Screening

Stage 2 : Evaluation of Similar Project Experience and Experience in project with similar geographic area

The Evaluation Flowchart of the Prequalification procedure is presented as Figure 1.

**Figure 1 – Flow Chart of Prequalification Procedure**



## 2.1 Stage 1: Preliminary Screening

Preliminary Screening is made of the documents submitted by the Applicants in connection with the following:

1. **Formality of Application**, it is to assess the document's formality; whether the submitted documents and its format are in conformity with the requirements specified in the documents, in the event of no submission or omission of required documents deemed as important, the Application is to be disqualified at this stage.
2. **Completeness of Information**, it is to assess the completeness of information for all documents submitted by the Applicants including supporting data (Forms I through XII), in the event of no submission or omission of required documents deemed as important (including supporting data) the Application is to be disqualified at this stage.
3. **Eligibility of Application**: Applicants should attach copies of the original documents related to this requirement such as IUJK, SBU, NPWP Card/Tax Registration Certificate, Deed of Company, Financial Statements. Tax Payment Receipt. If the participant does not attach the documents, a classification will be made.
4. **Legal Status of Application**: The current Indonesian legal regulation has stipulated the requirements of legal status for the Applicants upon the following conditions:
  - The Applicant is currently not under the supervision of the Court;
  - The Applicant is currently not declared bankrupt by the Court;
  - The activity of the Applicant is currently not terminated or suspended by the Court or other Authority;
  - Any Director or Officer of the Applicant's Firm is currently not punished or criminally sanctioned; and
  - The Applicant or any of its Directors has not violated a law related with professionalism code of the company/individual according to the decision made by the Court.
5. **Administrative Requirements**:
  - a. For foreign firms:
    - Have Consulting Service Certificate (Design Consultant) and Foreign Construction Services Enterprise Representative License if the company has been registered in Indonesia. If foreign firms don't have this information, they will not be disqualified, however, the related documents must be available and can be proved on the day of contract signing;
    - For Korean companies that have formed a business entity (PT) in Indonesia with majority share ownership of Korean Companies, have Construction Services License Izin Usaha Jasa Konstruksi (IUJK) Foreign Investment and Sertifikat Badan Usaha (SBU) Kualifikasi Usaha Besar with Subklasifikasi RE103 Jasa Desain Rekayasa untuk Pekerjaan Teknik Sipil Air or Klasifikasi Konsultansi lainnya, Subklasifikasi KL 409 Jasa Rekayasa (Engineering) terpadu.
  - b. For foreign firm required to establish a local office in Indonesia before contract signing;
  - c. For Indonesian firms have Construction Services License / Ijin Usaha Jasa Konstruksi (IUJK) and Certificate of Business Registration / Sertifikat Badan Usaha (SBU) Kualifikasi Besar/Menengah, Klasifikasi Perencanaan Rekayasa Subklasifikasi RE103 Jasa Desain Rekayasa untuk Pekerjaan Teknik Sipil Air;
  - d. Company Address;
  - e. Deed of Company (Akta Perusahaan);
  - f. For Foreign firms have Tax Registration Number. If foreign firms don't have this information, they will not be disqualified, however, the related documents must be available and can be proved on the day of contract signing. For Indonesian Firms have NPWP and fulfilled the taxation obligation;
  - g. List of Company Permanent Expert;
  - h. The maximum number of members is 3 companies
  - i. Remaining Real Abilities (Sisa Kemampuan Nyata) minimum is 50% of Owner Estimate Price (HPS)  
Calculation of Remaining Real Abilities (SKN) is as follow:  
Remaining Real Abilities (Sisa Kemampuan Nyata) = RA -  $\Sigma$ current remaining contract value for ongoing projects  
RA = fp \* WC  
WC = fl \* NW  
fp = 7  
fl = 0.6  
NW = Nett Worth (Kekayaan Bersih)

WC = Working Capital (Modal Kerja)  
RA = Real Abilities (Kemampuan Nyata)

*Because of the Owner Estimate Price (HPS) is in Rupiah and the forms provided is in USD, so Bank Indonesia's exchange rate on the deadline date for submission of qualification documents will be used as the basis for calculation of Remaining Real Abilities (SKN). Calculation of Remaining Real Abilities is done by adding up the Remaining Real Abilities of All Joint Operation (JV) members and each JV member must submit the year 2020 financial report:*

- *For Joint Operation member with Kualifikasi Usaha Menengah the financial report must be audited by Public Accountant; and/or*
- *For Joint Operation member with Kualifikasi Usaha Besar, the financial report must be audited by a registered Public Accountant according to the provisions of laws and regulations.*

*The document shall be submitted through the electronic Procurement System (SPSE) of Ministry of Public Works and Housing (MPWH) [<http://spseicb.pu.go.id/eproc-icb/>].*

## **2.2 Stage 2 – Evaluation of Similar Project Experience**

Experience shall be evaluated only on the following types of dam projects including overseas projects: feasibility study, master plan, preliminary/basic design, detailed design, and supervision consultant projects completed for last 10 years until the date of proposal submission's deadline. Similar Geographic area means the South East Asia Region. The evaluation of Similar Project Experience is carried out by combining the experiences of all joint operation members using weighted average ratio.

This detailed evaluation is to conduct a "Scoring Points Evaluation" for each item of:

1. Similar Project Experiences (80 points);

**- Scoring for Similar Project Experiences (Max: 40 points):**

$1 \leq N < 4 = 40\%$

$4 \leq N < 7 = 60\%$

$7 \leq N < 10 = 80\%$

$N \geq 10 = 100\%$

Calculation of score:

Similar Project Experience Score =  $N * \text{Max Score}$

**- Scoring for Highest Contract Price in Similar Project Experiences (Max: 40 points):**

Calculation of score:

The Highest Contract Price of a Participant / Owner's Estimate Price \* Max Score

2. Experience in project with similar geographic area (Max: 20 points).

Max Score = 20

$1 \leq N < 4 = 40\%$

$4 \leq N < 7 = 60\%$

$7 \leq N < 10 = 80\%$

$N \geq 10 = 100\%$

Calculation of score:

Similar Geographic Project Score =  $N * \text{Max Score}$

Total score is 100 and passing grade is 68. If there are 2 (two) or more participants who get the same total score, then the ranking of the participants is based on the value of the highest similar project experience contract price.

## **2.3 Shortlist of Consultants**

According to Procurement Guideline of Consultants, the shortlist of consultants should define not less than three, and not more than five consultants. If shortlisted participants are less than three consultants, then the REOI shall be cancelled and re-announced.

If shortlisted participants are two consultants in the re-announced REOI, the shortlisted participants proceed with next bidding stage for submission of technical and financial proposal. If the only one participant passes in the re-announced REOI, the participant proceeds with next bidding stage according to Direct Appointment (Penunjukan Langsung).



**In case the Korean Consultant(s) submit PQ document without Joint Operation partner of Indonesian Consultant(s), such Korean Consultant(s) will be disqualified. The lead firm company should be a Korean Firm and the Authorized Representative Officer should be from the lead firm company.**

## **SECTION II – APPLICATION FORMS**

The Application Forms contains the following forms:

Form I	-	Letter of Application
Form II	-	General Information
Form III	-	Firm's Experience
Form IV-A	-	Personnel – Management Staff
Form IV-B	-	Personnel – Key personnel/Professional Staff
Form V	-	Facilities/Tools/Equipment
Form VI	-	Current Work Loads
Form VII	-	Summary of balance Sheet
Form VIII	-	Litigation History
Form IX	-	Statement/Legal Status
Form X	-	Affidavit – Agreement for Joint operation
Form XI	-	Integrity Pact
Form XII	-	Additional Information

### **Notes:**

- (1) If necessary, additional sheets may be added to the forms. Each page of each form shall be clearly marked in the right top corner as follows: Form I, Page 1; Form I, Page 2; etc.- If the form goes beyond one (1) page.
- (2) Some of the forms will require attachments. Such attachments should be clearly marked as follows: Attachment 1 to Form I; Attachment 2 to Form I; etc.
- (3) If the Forms have not signed by Official Applicant's Representative, this application is to be disqualified at this stage. Applicant's Representative is the person who has been declared to be competent by the Company's Authority and also the authorization letter (Power of Attorney) must be attached hereto.

**FORM I**  
**Letter of Application**

*[Letterhead paper of the Applicant or partner responsible for the joint operation, including full postal address, telephone no., fax no., telex no., and cable address]*

Date: \_\_\_\_\_

The A.1.10A Selection Committee of Engineering Services of Procurement Agency of West Java Province for Matenggeng Multipurpose Dam Development Subproject.

Dear Sir/Madam,

1. Being duly authorized to represent and act on behalf of \_\_\_\_\_ (Name of Applicant) (hereinafter referred to as the "Applicant"), and having reviewed and fully understood all of the prequalification information provided, the undersigned hereby apply to be prequalified by yourselves as an Applicant for the following Engineering Services for the Matenggeng Multipurpose Dam Development Subproject under the Balai Besar Wilayah Sungai Citanduy, Directorate General of Water Resources ( EDCF Loan No. INA-22)
2. Attached to this letter are copies of original documents defining:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations), or the place of registration and the nationality of the owners (for Applicants who are partnerships or individuals-owned firms).
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative(s) of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information:

<b>General and managerial inquiries</b>	
Contact 1 ..... <i>[insert the name from the Committee]</i>	Telephone 1 ..... <i>[insert the phone number of the Committee]</i>
Contact 2 ..... <i>[insert the name from the Committee]</i>	Telephone 2 ..... <i>[insert the phone number of the Committee]</i>

<b>Personnel inquiries</b>	
Contact 1 ..... <i>[insert the name from the Committee]</i>	Telephone 1 ..... <i>[insert the phone number of the Committee]</i>
Contact 2 ..... <i>[insert the name from the Committee]</i>	Telephone 2 ..... <i>[insert the phone number of the Committee]</i>

<b>Technical Inquiries</b>	
Contact 1 ..... <i>[insert the name from the Committee]</i>	Telephone 1 ..... <i>[insert the phone number of the Committee]</i>
Contact 2 ..... <i>[insert the name from the Committee]</i>	Telephone 2 ..... <i>[insert the phone number of the Committee]</i>

<b>Financial Inquiries</b>	
Contact 1 ..... <i>[insert the name from the Committee]</i>	Telephone 1 ..... <i>[insert the phone number of the Committee]</i>
Contact 2 ..... <i>[insert the name from the Committee]</i>	Telephone 2 ..... <i>[insert the phone number of the Committee]</i>

5. This application is made with the full understanding that:
  - (a) Proposals by pre-qualified Applicants will be subject to verification of all information submitted for prequalification at the time of selection.
  - (b) Your Agency reserves the right to:

- amend the scope and value of any contracts under this project; in such event, proposals will only be called from pre-qualified Applicants who meet the revised requirements; and
  - reject or accept any application, cancel the prequalification process, and reject all applications.
- (c) Your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for them.
6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, in the Joint Operation or Association. We also specify the financial commitment in terms of the percentage of the value of the contract, and the responsibilities for execution of the contract.
7. We confirm that if we bid, that bid, as well as any resulting contract, will be:
- (a) Signed so as to legally bind all partners, jointly and severally; and
  - (b) Submitted with a Joint Operation/Operation Agreement providing the joint and several liabilities of all partners.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed Name	Signed Name
For and behalf of (name of Applicant or Lead Partner of the Joint operation)	For and on behalf of (name of Partner)

Signed Name	Signed Name
For and behalf of (name of Partner)	For and on behalf of (name of Partner)

Signed Name	Signed Name
For and behalf of (name of Partner)	For and on behalf of (name of Partner)

**Applicant's Official Representative**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp:

[COMPANY'S LETTER HEAD]

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## DECLARATION

Date: \_\_\_\_\_

We, the undersigned, express our interest for the contract packages of Engineering Services for:

### **Matenggeng Multipurpose Dam Development Subproject**

and declare that:

- (a) all documents for the purpose of evaluation for consultant short-listing for the above contract package(s) are true and correct, and in the event the documents are proved to be incorrect, we agree to bear all consequences, such as deleted from the shot-list, black-listed or sent to the Court;
- (b) we have not been declared ineligible by the Bank or the Government of Republic of Indonesia;
- (c) we understand that you may cancel the selection process at any time and that you are neither bound to accept any application that you may receive nor to invite the short-listed consultants to submit proposals for the above contract packages, without incurring any liability to the Applicants.

We have written this declaration conscientiously.

*[Signature and Seals of Authorised Representative]*

Signed \_\_\_\_\_

Name \_\_\_\_\_

In the Capacity of \_\_\_\_\_

Duly authorized to sign the application for and on behalf of:

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_, 2021

**GENERAL INFORMATION<sup>1</sup>**

**Contract Title** : Engineering Services for  
Matenggeng Multipurpose Dam Development Subproject

1	Name of Company	
2	Head Office Address Telephone Fax	
3	Indonesian Branch Office Address Telephone Fax	
4	Name of Director	
5	Tax Registration Number (NPWP)	
6	Receipt of tax (For Indonesian Consultant)	1. VAT (last 3 (three) month) : 2. Income Tax Article 21 (last 3 (three) month) : 3. Income Tax Article 23 (last 3 (three) month) (if any): 4. Income Tax Article 25/29 (last 3 (three) month) : 5. Annual Income Tax Return :
7	Professional Society Membership	1. 2.
8	a. For Korean company: 1) Consulting services certificate (Design Consultants)  2) Foreign Construction Services Enterprise Representative License (FCSERL)  3) Construction Services License Izin Usaha Jasa Konstruksi (IUJK) Foreign Investment  4) Sertifikat Badan Usaha/ SBU Kualifikasi Menengah/Besar, Klasifikasi Perencanaan Rekayasa, Subklasifikasi RE 103 Jasa Desain Rekayasa untuk Pekerjaan Teknik Sipil Air or Klasifikasi Konsultansi lainnya, Subklasifikasi KL 409 Jasa Rekayasa (Engineering) terpadu  b. For Indonesian Consultant 1) Izin Usaha Jasa Konstruksi/ IUJK (Construction Services License):	No..... Date : ..... Validity Period : ..... Issued by : .....  No..... Date : ..... Validity Period : ..... Issued by : ..... (if the company has been registered in Indonesia)  No..... Date : ..... Validity Period : ..... Issued by : ..... (if the company has been registered in Indonesia)  No..... Date : ..... Validity Period : ..... Issued by : ..... (if the company has been registered in Indonesia)  No..... Date : ..... Validity Period : ..... Issued by : .....

<sup>1</sup> For foreign companies that do not have the information No. 3, 5, 8a.1), 8a.2), and 8a.3), they will not be disqualified at this stage, however, the related documents must be available and can be proved on the day of contract signing.

[COMPANY'S LETTER HEAD]

	2) Sertifikat Badan Usaha/ SBU Kualifikasi Menengah/Besar, Klasifikasi Perencanaan Rekayasa, Subklasifikasi RE 103 Jasa Desain Rekayasa untuk Pekerjaan Teknik Sipil Air or Klasifikasi Konsultansi lainnya, Subklasifikasi KL 409 Jasa Rekayasa (Engineering) terpadu	No..... Date :..... Validity Period :..... Issued by :.....
9	Name of Bank Reference	1. 2.

<sup>1</sup> For foreign companies that do not have the information No. 3, 5, 8a.1), 8a.2), and 8a.3), they will not be disqualified at this stage, however, the related documents must be available and can be proved on the day of contract signing.

[COMPANY'S LETTER HEAD]

**FORM III  
Firm's Experience****FIRM'S EXPERIENCE**

(EXPERIENCES OF THE COMPANY WITHIN THE LAST TEN YEARS)

No.	Country and location within the Country	Name of Employer/ Client	Contract of works/services/assignments				Period of contract		Value of Contract	Company's sharing value
			No.	Date	Title of works/ services/ assignments	Brief description of works/services/ assignments	Start date	Completion date		
				[dd-mm-yy]			[dd-mm-yy]	[dd-mm-yy]		
1	2	3	4	5	6	7	8	9	10	11

**NOTES :**

1. **All columns are required to be completed;** otherwise the corresponding row will not be evaluated.
2. **Column 2** : the location where the contract was mainly carried out
3. **Column 7** : especially the main scope and objectives of the contract
4. **Column 10 and 11** : convert the contract value in other currencies to US\$; use the exchange rate that was in effect on the month the contract was signed (this will be provided by the Bank)
5. **Column 11** : the Company's sharing value for contract carried out by an association, or the same value with Column 10 if carried out only by a single firm



[COMPANY'S LETTER HEAD]

**FORM IV-A  
Personnel  
Management Staff**

**PERSONNEL  
Management Staff**

No.	Name of Personnel	Position		Date of Birth [dd-mm-yy]	Educational Background				Length of Experience			
		Title of position 3a	From [dd-mm-yy] 3b		Name of University/ College 5	Field/ Discipline 6	Degree of Education 7	Year of Graduation 8	In the same position [months] 9	With the Company [months] 10	In Indonesia [months] 11	In other developping countries [months] 12
1	2	3a	3b	4	5	6	7	8	9	10	11	12
1												
2												
3												
4												

**INSTRUCTIONS :**

1. List four (4) members of the management staff of your Company
2. **All columns are required to be completed**; otherwise the corresponding row will not be evaluated.
3. **Column 7** : "S1" for undergraduate; "S2" for Master postgraduate; "S3" for Ph.D.
4. **Column 9** : Including experience with other companies
5. **Column 10** : Total length joining the Company
6. **Column 11** : Total length of experience of working in Indonesia
7. **Column 12** : Total length of experience of working in other developing countries

[COMPANY'S LETTER HEAD]

**FORM IV-B**

**Personnel Key Technical/Professional Staff**

**PERSONNEL**  
**Key Technical/Professional Staff**

No.	Name of Personnel	Date of Birth [dd-mm-yy]	Status (PS/NPS)	Com pany	Educational Background				Length of experience in Water Resources Works		Latest Assignment in Water ResourcesWorks				
					Name of University/ College	Field/ Discipline	Degree of Education	Year of Graduation	In Indonesia [months]	In other developping countries [months]	Title of assignment	Client/ Employer	Position (area of expertise)	Period	
														From	To
1	2	3	4	5	6	7	8	9	10a	10b	11a	11b	11c	11d	11e
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
...															

**NOTES :**

- List minimum twenty (20) members of the permanent technical staff of your Company
- All columns are required to be completed; otherwise the corresponding row will not be evaluated.
- Column 4: PS= Permanent Staff, NPS=Non Permanent Staff
- Column 6 : "S1" for undergraduate; "S2" for Master postgraduate; "S3" for Ph.D.
- Column 10 or 11 : Including experience with other companies; the latest assignment could be with other Company.

[COMPANY'S LETTER HEAD]

**FORM V**  
**Facilities/Tools/Equipments**

**FACILITIES/TOOLS/EQUIPMENTS**

No.	Type of facilities/tools/equipments	Quantity	Capacity	Year of manufacture	Condition (Percentage)	Current location	Source of equipment (Owned/Rent/Leased)
1	2	3	4	5	6	7	8

[COMPANY'S LETTER HEAD]

**FORM VI**  
**Current Work Loads**

CURRENT WORK LOADS

No.	Title of works/services/assignments	Name of Employer/Client	On-going Contract					Current progress		Current remaining Contract Value [equiv. US\$]
			Contract No.	Contract Date [dd-mm-yy]	Contract Value [equiv. US\$]	Company's sharing value [equiv. US\$]	Completion date [dd-mm-yy]	%	Value [equiv. US\$]	
1	2	3	4	5	6	7	8	9	10	11 = [7 – 10]
					<b>TOTAL</b>					

**FORM VII**  
**Summary of Balance Sheet**

**SUMMARY OF BALANCE SHEET**  
**AS OF YEAR .....**

No.	Description	Value	
		[Rupiah]	[Equiv. US\$]
1	2	3	4
1	Current Assets		
2	Fixed Assets		
3	Other Assets		
<b>Total of Assets [AC]</b>			
4	Short Term Loan		
5	Long Term Loan		
<b>Total of Loan [PS]</b>			
<b>Net Worth [NW] = [AC] – [PS]</b>			

**NOTES :**

1. This is only a sample format. Please provide the evidence for balance sheets of the latest three years (i.e. 2020, 2019, and 2018).
2. **Column 3** : To be filled only by Companies whose balance sheet is in Rupiah

**FORM VIII  
Litigation History**

Name of Applicant or partner of a Joint operation:

Applicants, including each of the partners of the Joint operation should provide information on annual history of litigation or arbitration resulting from contracts executed in the last 10 years, or currently under execution. A separate sheet should be used for each partner of a Joint operation.

Year	Award FOR or AGAINST Applicant	Name of Client, Cause of Litigation, and matter in Dispute	Disputed amount (current value, US Dollar equivalent)
2020			
2019			
2018			
2017			
2016			
2015			
2014			
2013			
2012			
2011			

**Applicant's Official Representative**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp:

**FORM IX**  
**Statement / Legal Status**

The Undersigned here by:

Name : \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Declare that we, \_\_\_\_\_ (Firm's name) currently are:

- Not being under supervision of the Court
- Not being declared bankrupt by the Court
- Not being terminated or suspended by the Court or other Authority
- Ensuring that any Director of the Firm (Company) is not punished for criminal sanction.
- Or any Director never violated the law related with professionalism code of the Firm or Company / individual according to the decision made by the Court.

**Applicant's Official Representative**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp:

**FORM X**  
**Affidavit – Agreement for Joint operation**

**AFFIDAVIT – AGREEMENT FOR JOINT OPERATION**

CONSIDERING:

The issuance of the Request for Expression of Interest for Engineering Services for Matenggeng Multipurpose Dam Development Subproject due for submission to .....[*name of Employer*] dated ..... [*date of Request for Expression of Interest Document issued*] and

That .....[*name of Consultant 1*]  
and  
..... [*name of Consultant 2*]  
and  
.....[*name of Consultant 3, if any*]

desire to participate jointly as a Joint operation in the selection of consulting services in the above Project.

NOW IT IS JOINTLY AGREED UPON AND DECIDED:

1. To appoint ..... [*name of Consultant 1*], for this Project as Sponsoring Member/Leading Company to represent and to act for and on behalf of the Joint operation and to sign in its name all documents including the proposal and the Contract Agreement.
2. That .....[*name of Consultant 1*]  
and  
.....[*name of Consultant 2*]  
and  
.....[*name of Consultant 3, if any*]

hereby agree that in case of Award, they are and shall remain jointly and severally liable for their obligations under the Contract Documents.

3. That the interest of each Company in the Joint operation shall be as stated in the Application Documents being:-  
..... [*Joint operation sharing portion*] percent  
..... [*Joint operation sharing portion*] percent  
..... [*Joint operation sharing portion*] percent
4. Each Company will participate in these same proportions in the expense and in the profit and loss of the Joint operation. These partnership proportions will not be modified either during the Bidding period or throughout the whole period of the Contract except with the prior written approval of the Employer and the joint written agreement of the participating Companies. Irrespective of the relative size of the partnership proportions stated above, each of the participating Companies will have full supervision of all aspects of the implementation of this Agreement, including the right of full access to all documentation relevant to the fulfilment of the Contract, such as financial records, purchase orders, receipts, lists of Plant and Equipment and personnel, subcontract agreements, correspondence, telexes, etc.
5. The power to sign for and on behalf of the Joint operation shall vest in ..... [*name of authorized representative*] in his capacity as President/Managing Director of ..... [*name of Consultant 1*], subject to the prior written approval of ..... [*name of Consultant 2*] and ..... [*name of*



Contractor 3, if any] regarding the contents of the documents to be signed and the conditions thereof.

6. That this Agreement will become operative with immediate effect on receipt of the Letter of Proceed for the Project issued by ..... [name of Employer].
7. That this Agreement shall automatically become null and void if the Contract is not awarded to the Joint operation.
8. That this Agreement has been prepared in ..... [number of copies] copies of which all copies having equal legal status and strength.

IN WITNESS WHEREOF the parties have placed their signatures and seals at ..... [place] on this ..... [date] day of ..... [month and year when the agreement signed].

( ..... ) ( ..... ) ( ..... )  
[Signature and Seals of each Authorised Representative]

Certified by Public Notary.

( ..... )  
[Signature and Seal of Public Notary]

NOTES:

- \* "A Joint Operation involves the creation of a new company for carrying out contracts in general. A Joint operation is an operation based on an agreement between companies to co-operate on a specific contract."

**INTEGRITY PACT**

I, the undersigned hereby, in frame of procurement of Engineering Services for Matenggeng Multipurpose Dam Development Subproject, Balai Besar Wilayah Sungai Citanduy, herewith declare that:

1. I will not do corruption, collusion and nepotism (CCN);
2. I will report to the authorize party/institution, if I know any indication of CCN in this procurement process;
3. I, in this procurement process, promise that I will carry out my duties in clean, transparent, and professional manner in the meaning of will mobilize all of capabilities and sources in optimum way for producing the best work results from the proposal preparation, implementation, and completion of works/activities; and
4. if I break the above matters, I declare in this Integrity Pact, that I am ready to be subject to moral sanctions, administration sanctions, and demanded any compensation as accordance with regulations and laws.

Dated on \_\_\_\_\_ day of \_\_\_\_\_, 201

Applicants:

:.....[signature] .....[name]  
:.....[signature] .....[name]  
:.....[signature] .....[name]  
:.....[signature] .....[name]  
:.....etc

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**FORM XII**  
**Additional Information**

Name of Applicant:

Please add any further information that you consider to be relevant to the evaluation of your application for Prequalification. If you wish to attach additional documents, please list below.

Applicants should not enclose testimonials, certificates, and publicity materials with their Applications. Such documents will not be taken into account in the evaluation of the Prequalification documents and will be discarded.

**Applicant's Official Representative**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp: